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6 APR 1976

MEMORANDUM FOR:

See attached

FROM :

Orientation Coordinator

SUBJECT :

Special Overseas Orientation

30-31 Mar 76

1. For your information and guidance, attached is a summary evaluation and critique comments which were submitted in response to the pilot running. As will be noted, by and large, the Orientation was well received, with the preponderance of critiques being in the "good" category. There is no question but that with a little tightening up, elimination of duplication, and other improvements we can do even better.

2. In our next running (12-13 April), we hope to eliminate (or at least minimize) the distractions caused by the large number of individuals who were monitoring the pilot program. Although Form 73's are still coming in, we expect a class of about 30-50 trainees, a large percentage of which will be made up of officers and wives from the Office of Communications, many of whom will be going overseas for the first time. During the 12-13 April running, we will be holding forth in 1A07, Headquarters, which is larger and more conducive to our training requirements (please note this change from your previous notice).

3. In view of a good many of the critique comments which thought that the first day's coverage might be too intimidating to wives of employees going overseas for the first time, it is important in our subsequent runnings to make our first-day presentations less intimidating. This does not mean presenting our material with less candor, but it does require that we present it in the proper perspective. Obviously, as officers and family members going abroad, we have a job to do; a job which cannot be done if we all retreat into our cocoons and avoid contacts with the world around us. We should emphasize in our talks that risks are inherent in everything we do, but if we take proper precautions, we can minimize our risks to acceptable levels.

4. It has been proposed by the Office of Security that in future runnings of the Orientation, two separate briefings which are now being given jointly by OS and the Office of Medical Services--one on Hostile Audio and the other on Drugs--be incorporated into the Special Overseas Orientation.

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In order for these two briefings to be available for Agency spouses, they might have to be incorporated into the present first day schedule and would require about three hours of schedule time. This proposal is still under consideration, and your comments as to its feasibility, with both pros and cons, would be appreciated.

25X1A 5. As you will note in the attached schedule for the next running, a number of minor changes have been made. In the first day's presentations, [REDACTED] will provide a somewhat longer introduction to set a less intimidating tone for the day. The Office of Technical Services will provide a separate talk on the "Bomb Threat," which will be included within the Physical, Residential, and Personal Security block. The panel at the end of the day will be more oriented toward the role and problems from a personal security point of view of the family overseas. It will start with a short talk by a member of the Benefits and Services Staff. Sitting in the panel we hope to have one or more female spouses who have served overseas, as well as several recently returned Office of Security TDY'ers, who can talk about current security practices at selected overseas posts.

6. The second day's program has also been changed, expanding the time for questions after the morning panel session on "Modus Operandi of Selected Terrorist Groups," eliminating the lecture of "Recognizing the Threat," and the "Wrap-up" panel at the end of the day. It is felt that with a longer question period in the morning session, ample time would be available to cover surveillance/countersurveillance practices, as well as other related questions on terrorist modus operandi.

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Attachments:

- A - Orientation Schedule
- B - Critique Comments

Distribution:

- 0 - Adse
- 1 - D/OT/OTR
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OTR/FTD/[REDACTED]:ppe (3096)

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